Zoom Meeting ID: 837 1550 4913

**STS to meet fortnightly unless there is some urgent matter.**

15-10-2024

Meeting commenced: 10.40 a.m.

Present: Graham Brooker, Annette Karydis, Lachlan Toohey, David Hickling, David Henderson, Jason Webb, John Gardenier, Javier Martinez, David Henderson

Apologies: Khalid Rafique, Alex Lowe, Matthew Geier, Jeremy Randle

Absent:

**PLEASE NOTE: if you are unable to attend the STS meeting, please send an email to all STS group**

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| **WHS Issues**  LT suffered a minor cut on Nimbus – no underlying issues (with equipment)  There was a notification (SMS/EMAIL) by the University that there is a current Police operation on campus  The fire extinguisher in the AUV area needs to be moved. Need to consult the building warden – JR  F-500 fire extinguishers not mounted as they are in addition to the required fire extinguishers for the building |  |

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| **New Items**  The roof work in J19 is finished. The ladder and some safety components were not compliant.  Similar work undergoing in J04  **TSS Retrenchments and Workshop Staff Concerns**  There will be repercussions for ACFR from the restructure of the workshop. One aspect will be the challenges of outsourcing work and the quality of outsourced work. JM highlighted the impact of the proposed changes on workshop staff and morale. ACFR will provide feedback.  **Screens**  DHEND wondered about permissions for mounted screens in the Lab. Javier suggests using a standing desk to hold the screen temporarily. |  |
| **Action Items**   * DHEND - Find a better location to store the TVs that are currently in the fire stairs. * AK, DH - Follow up with Jacqueline Forker about the roof leak that has reappeared. * JM - Provide feedback to Ian about the proposed TSS changes and their impact. * JM - Include Lachlan in the email about the TSS change proposal documents. * DH – to take the leaking trailer for quote for repairs |  |

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| **Ongoing Items**  Security Alarms  Alarms are working in J18. If all is well they will soon be active in J19.  Marulan Inductions - not discussed  DH and JR will meet to create a master spreadsheet of all inductions to the Farms which includes the category of person - e.g. staff, students, business etc This will be kept on the Confluence site with other documents of this type |  |

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| **Items to be put to academic meeting** |  |

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| **Resolved (to be removed next meeting)** |  |

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| **Workshop Jobs** |  |
| **Upcoming Projects / Visits / Events**  RTCMA - Utah – 1st December TBC  AUV – Tonga 15th – 21st November, late September, Antarctica - late Nov-Dec just Jackson Shields  GB Tanami Desert – November - JM, D Spray, T Cimino  AG RFS, Cobbitty, Ellenbrook October  ITS – Cudal October 28th – November 1st  PhD info night TBC  Sundowner event October 30th |  |
| **Upcoming Leave**  Tony Cimino taking leave after the Utah trip?  MG Leave – 16th September – 28th October  **Departing Personnel**  **New Personnel** |  |

Minutes: DH Meeting closed: 11.05 a.m.