

# ACFR STS Meeting Minutes



THE UNIVERSITY OF  
**SYDNEY**  
—  
Australian Centre  
for Robotics

Zoom Meeting ID: 837 1550 4913

01-10-2024

Meeting commenced: 10.31 a.m.

Present: Graham Brooker, Annette Karydis, Lachlan Toohey, Jeremy Randle, David Hickling, David Henderson, Jason Webb, John Gardenier

Apologies: Khalid Rafique, Alex Lowe, Javier Martinez, Matthew Geier

Absent:

## WHS Issues

### Inductions

J04 inductions to be amended to include the Dropbears/Undergraduate area. No one should be using any equipment, in particular the chop saw without completing appropriate training.

Signs and SOPs have been put up in the Dropbear area. Senior academics are to advise their students.

## New Items

**PLEASE NOTE: if you are unable to attend the STS meeting, please send an email to all STS group**

**STS to meet fortnightly unless there is some urgent matter.**

LT - AUV have a new platform coming in from Blue Robotics

JR reports that security personnel have been checking the building on evenings and weekends, which is against protocol

The roof work in J19 is almost finished. The ladder and some safety components were not compliant.

## Action Items

- AK - Follow up on the programming of the J18 alarms to ensure they are functioning correctly.
- AK - Clarify whether the alarms after 10pm disable for a set period of time rather than a 2-hour window.
- DH - Chase up the issue with the flickering lights in the sub-bay and ensure it is resolved.
- DH - Check on the status of the replacement of the buttons outside the ground floor lift.
- DHe/JG - Discuss the leak in the trailer with Javier and determine how to fix it.

## Ongoing Items

### Security Alarms

Alarms are working in J18. If all is well they will soon be active in J19.

### Marulan Inductions - not discussed

DH and JR will meet to create a master spreadsheet of all inductions to the Farms which includes the category of person - e.g. staff, students, business etc This will be kept on the Confluence site with other documents of this type

<b><u>Items to be put to academic meeting</u></b>	
<b><u>Resolved (to be removed next meeting)</u></b>	
<b><u>Workshop Jobs</u></b>	
<b><u>Upcoming Projects / Visits / Events</u></b>  RTCMA - Utah – TBC AUV – Tonga, late September – Oct S.E. QLD Sept/Oct, Antarctica - late Nov-Dec just Jackson Shields GB Tanami Desert – November - Javier, D Spray, Tony C AG RFS, Cobbitty, Ellenbrook October ITS – Cudal October 29 <sup>th</sup> ?  PhD info night TBC Sundowner event October 30 <sup>th</sup>	
<b><u>Upcoming Leave</u></b> Tony Cimino taking leave after the Utah trip? MG Leave – 16 <sup>th</sup> September – 28 <sup>th</sup> October  <b><u>Departing Personnel</u></b>  <b><u>New Personnel</u></b> Kelly Lynch – Ag group	

Minutes: DH

Meeting closed: 11.38 a.m.