

- 1 x casual positions (min. 7 hours per week during Semester 2 2026) as a Technical Officer in the Technical Support Services - AMME Team
- Opportunity to utilise your experience in supporting Mechatronics Education Laboratories
- HEO6 Step 1 – \$73.45 per hour

About the opportunity

The **Technical Officer** delivers timely and effective technical services within the designated area of responsibility to achieve enhanced educational support outcomes. This includes provision of hands-on support for practical classes, and demonstrations as required, maintenance of equipment and safe working environment, provision of technical advice to users (academic staff/teaching staff/students), protocol optimisation (where required), sourcing and preparation of consumables, and assistance in the writing of safety and procedural documentation.

The Technical Officer will assist in implementing new processes, procedures, systems, and ways of working within the work area to improve customer service delivery, efficiency and resource utilisation as directed. The Technical Officer will provide training to facility users on the safe operation of equipment and facilities, as well as general procedures. The role also supports the Staff Engineer in ensuring that the relevant Work, Health and Safety standards and other compliance requirements for the work area are met and aligned with the University's WHS policy and relevant legislation.

Your key responsibilities will be to:

- Prepare, streamline, and set up/pack down higher education Engineering laboratory classes (Mechatronics Laboratories)
- Prepare electronics/mechanical consumables for practical classes and provide support to laboratory users
- Provide first-level support, training, and maintenance on common Engineering laboratory equipment
- Coordinate and engage external service providers for equipment repairs as required
- Support the delivery of technical services within the designated area
- Ensure effective utilisation of resources to meet teaching and research requirements
- Contribute to a positive, professional, and customer-focused team culture
- Champion best practices in workplace health and safety, compliance, and risk management
- Identify and act on opportunities to cross-skill and share knowledge within the team
- Apply, maintain, and contribute to the development of technical documentation and standard operating procedures

About you:

- Experience in one or more areas: Mechatronics, Mechanical, Electronics, or Computer Engineering (FPGA)
- Proven experience in preparing and supporting Engineering laboratory classes in a higher education environment
- Experience preparing electronics/mechanical consumables and supporting facility users
- Experience providing technical support, training, and equipment maintenance
- Strong ability to build and maintain working relationships with academics and students

- Ability to work independently and collaboratively, using initiative and sound judgement

How to apply

Applications (including a cover letter, CV, and any additional supporting documentation) can be submitted to

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The position will remain open until it is filled.